

STEP - 1

Browse the <https://dynamic.dbtncstcp.nic.in> URL to fill out the new recognition application.

India (English)
011-267352249 | Email: web.ncstcp@nipgr.ac.in

National Certification System for Tissue Culture Raised Plants (NCS - TCP)

Login

ACW5z

[New Registration?](#)

[Forgot Password?](#)

Dynamic Online Management System of NCS-TCP

Welcome to Dynamic Online Management System for National Certification System for Tissue Culture Raised Plants (NCS-TCP). This is an initiative to make the processing applications received from companies for Recognition and Renewal of Recognition user-friendly, efficient and quick.

You are currently at the login page. Users applying for fresh recognition can access the application for recognition by the "Recognition" tab. Tissue culture production facilities get recognition under NCS-TCP based on compliance with technical capabilities, infrastructure, package of practices and documentation/ documental record keeping

Minimum Eligibility Criteria:

Any Tissue Culture Production Facility (Public sector, Private sector, NGO and others) engaged in production of Tissue Culture Plants with minimum production capacity of 0.5 million (5 Lakhs) plants per annum.

Tissue culture production facility should be fully operational (including all areas of laboratory and hardening facility) at the time of application and site visit.

Already registered users can login through their user name and password. Status of application for recognition as well as renewal might be viewed and necessary information/documents can be submitted through the portal.

Click on it to access the recognition application form for new applicants

→

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National Certification System for Tissue Culture Raised Plants (NCS - TCP)

Instructions!

- Applicants are advised to select the option as per the actual status of the facility.
- If any of below mentioned requirement is "No", the application will not be processed.
- If any information provided in the application is found to be incorrect during site visit, entire cost of site visit will be borne by the applicant.
- On submitting the information on current page, the applicant would be directed to detailed form.

Checklist for Mandatory Requirements

- TCPF has an installed capacity to produce 0.5 millions or more tissue culture plants per annum. * : Yes No
- Tissue culture production facility is fully functional (including all areas of laboratory and hardening facility)* : Yes No

(I)- Availability of following exclusive function areas:

- Washing Room(s)*: Yes No
- Media Preparation Room(s)* : Yes No
- Media Storage Room(s) maintained under positive pressure*: Yes No
- Inoculation Room(s) maintained under positive pressure*: Yes No
- Growth Room(s) maintained under positive pressure*: Yes No
- Transfer/ grading Room(s) * : Yes No
- For hardening facility, insect proof greenhouse/ poly house with double door entry fitted with humidity control*: Yes No
- For secondary hardening, insect proof Nursery/Shade house Area(s) with double door entry covered with appropriate mesh to provide partial shade*: Yes No

(II)- Entry to clean area should have the following arrangements*:

- Facility for hand and foot washing.
- Air curtain, air shower, cubicles for dress changing.
- Dress storage before entering into sterile areas of tissue culture production facility.

(III)- Layout of laboratory building is planned in such a way that does not allow free movement of human and materials between sterile and non-sterile*: Yes No

(IV)- Provision of well-maintained firefighting system with emergency exit, path showing fluorescent strip for guiding the emergency exit, fire alarm/smoke alarm and fire extinguisher*: Yes No

(V)- Availability of uninterrupted power supply*: Yes No

(VI)- Availability of basic equipment (including electronic weighing balance, pH meter, conductivity meter, microwave oven, deionizer/distillation unit/RO water facility, autoclave etc.)*: Yes No

(VII)- Maintaining class 100,000 sterility level through pressure module/ AHU/HVAC/any other in media storage room, inoculation room and incubation/growth room.*: Yes No

(VIII)- Pass box fitted with UV and see through glass and or/other suitable mechanism for transfer of media into media storage room immediate after autoclaving (without men entering into the other area).*: Yes No

Recognition fee structure:

a. Applicant fee	Rs. 4000/-
b. Inspection fee:	
i. Small scale companies (up to 1 million plantlets/annum):	Rs. 4000/-
ii. Medium scale companies (1 to 3 million plantlets/annum):	Rs. 12000/-
iii. Large scale companies (>3 million plantlets/annum):	Rs. 15000/-
c. Recognition Certificate fee	Rs. 10000/-

Next
→

If you are eligible according to the checklist above, please click on "Next" to proceed.

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Eligibility

- 1. TCFP with installed production capacity of produce 0.5 millions or more tissue culture plants per annum are only eligible to apply.
- 2. Tissue culture production facility should be fully functional (including all areas of laboratory and hardening facility).

Please specify Installed Production Capacity / Annum (in millions): *

Applicant Entity (Institute / Organization) Name of TCFP*:

Applicant Email (No Change)*:

Applicant Mobile (No Change)*:

Do you have any earlier registration with NCS-TCP*

(Only images allowed and max size 500kb)

1[a] Postal address of office of TCFP

Address* State / UT*

Pin Code* Telephone

Email Id* Fax

Town / City* Mobile*

Is the Production Facility Address are similar to Office Address

1[b] Production Facility

Address*	State*	Pincode*	Town*	Email*	Mobile*
<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Is the Hardening Facility Address are similar to Production Facility Address

1[c] Hardening Facility

Address*	State*	Pincode*	Town*	Email*	Mobile*
<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2. Head of Organization

Name* Designation*

Mobile* Email Id

Signature* No file chosen

(Only images allowed and max size 500kb)

3. Laboratory-In Charge

Name* Designation*

Mobile* Email Id

4. Particulars of Laboratory

Sector*

5. Month & Year of Commencement of Production

Month & Year*

6. Plant Species being multiplied at commercial Level

Plant Species

7. Production of Different Crops in last two Year (Plants produced(in lakhs))

Year	Crop Name	Plants Produced (in lakhs)	Plants Sold (Domestic)	Plants Exported	Remarks
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

8. Number of Staff Engaged in

Male Staff Female Staff

Total Number of Staff*

Transaction Receipt (Max Size 1MB) *

No file chosen

- To pay the 4000/- recognition registration fee:
1. Click the "Pay" button on the NCS-TCP portal.
 2. Follow the instructions to complete the payment via the SBI Collect link.
 3. After completing the payment, upload the receipt by clicking "Choose File" and selecting the payment receipt from your device.

a. Acknowledgement receipt of online transfer towards fee payment.

b. Labelled and numbered photographs showing Washing Room; Media Preparation Room (s); Media Storage Room (s); Inoculation Room (s); Growth Room(s) and Transfer/Grading Area; Locations of Pressure Module/ Air Handling Unit (AHU)/ HVAC system in Media Storage Room(s); Inoculation Room(s)& Growth Room(s); Double door entrance in Primary and Secondary Hardening Area Hardening Areas depicting plants.

c. Layout/ Drawing of tissue culture production facility covering lab area (entry, washing, media preparation, storage, inoculation, growth room, grading area etc.), hardening and nursery. The layout should also clearly indicate man and material movement, sterile & non-sterile zone, location of pass box, pressure module, emergency exit and double door in hardening areas.

Declaration :

I/We hereby declare that all the information/particulars provided in the application are true and correct to the best of my knowledge. I/We shall bear the additional cost, in the event of any discrepancies noticed during the processing of my application and/or any deviations are observed during site visit from stated information both in application and self-Assessment from. I/We further declare that I am/we are making this application after meeting the eligibility criteria & requirements of mandatory enclosures and going through instructions/guidelines on the website Click Here (<http://ncswebsite.demos.rvsolutions.in/About-the-System/NCS-TCP-Guidelines>)

Undertaking:

I/We hereby declare that all the information/particulars provided in the application are true and correct to the best of my knowledge. I/We shall bear the additional cost, in the event of any discrepancies noticed during the processing of my application and/or any deviations are observed during site visit from stated information both in application and self-Assessment from. I/We further declare that I am/we are making this application after meeting the eligibility criteria & requirements of mandatory enclosures and going through instructions/guidelines on the website Click Here (<http://ncswebsite.demos.rvsolutions.in/About-the-System/NCS-TCP-Guidelines>)

I/We undertake if any information provided in the application is found to be incorrect, entire cost of site visit will be borne by the applicant company. I/We also undertake that any dispute not resolved under NCS-TCP will be subject to jurisdiction of Delhi Courts.

I agree

Note

One set of printed duly signed and stamped copy along with all mentioned enclosures is to be submitted to "NCS-TCP Management Cell" at following address:

Dr. Ashutosh Pandey
Principal Investigator
NCS-TCP Management Cell & Scientist
National Institute of Plant Genome Research (NIPGR)
Aruna Asaf Ali Marg
New Delhi - 110067 - India
Tel.: +91-11- 26735236

Email:ncs-tcp@nipgr.ac.in
www.dbtncstcp.nic.in,www.dynamic.dbtncstcp.nic.in

Use this option to finally submit your recognition form.

This will be your registered email ID and mobile number, which will be used for portal alerts and official communication

You can upload your logo or a photo of the Head of TCFP by using the "Upload Photo"

Use this option to add an additional Hardening Unit if it is located at a different address.

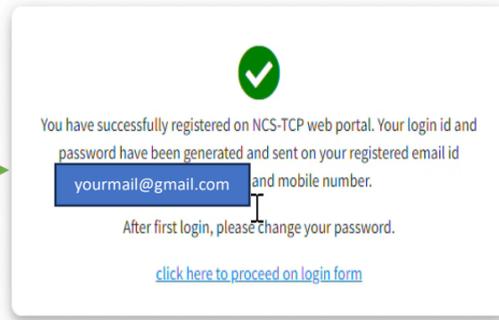
Please upload the signature of the Head of the Organization here.

Use this section to add two-year production details, specifying the production figures for each year and plant wise separately.

Before checking the box, please read the Declaration and Undertaking section carefully.

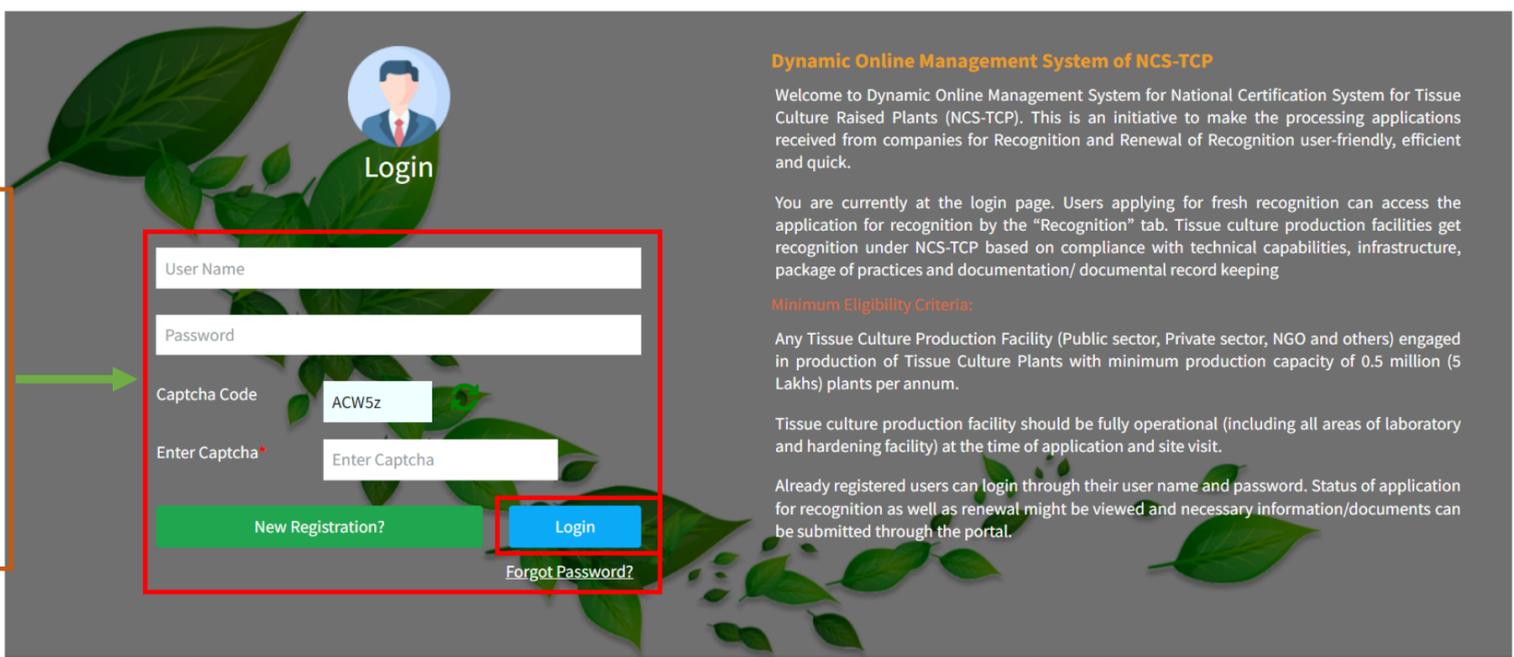
STEP - 3

After submitting, you will receive a success SMS. Once you receive it, click on "Click here to proceed to the login form" and check your email for login credentials.



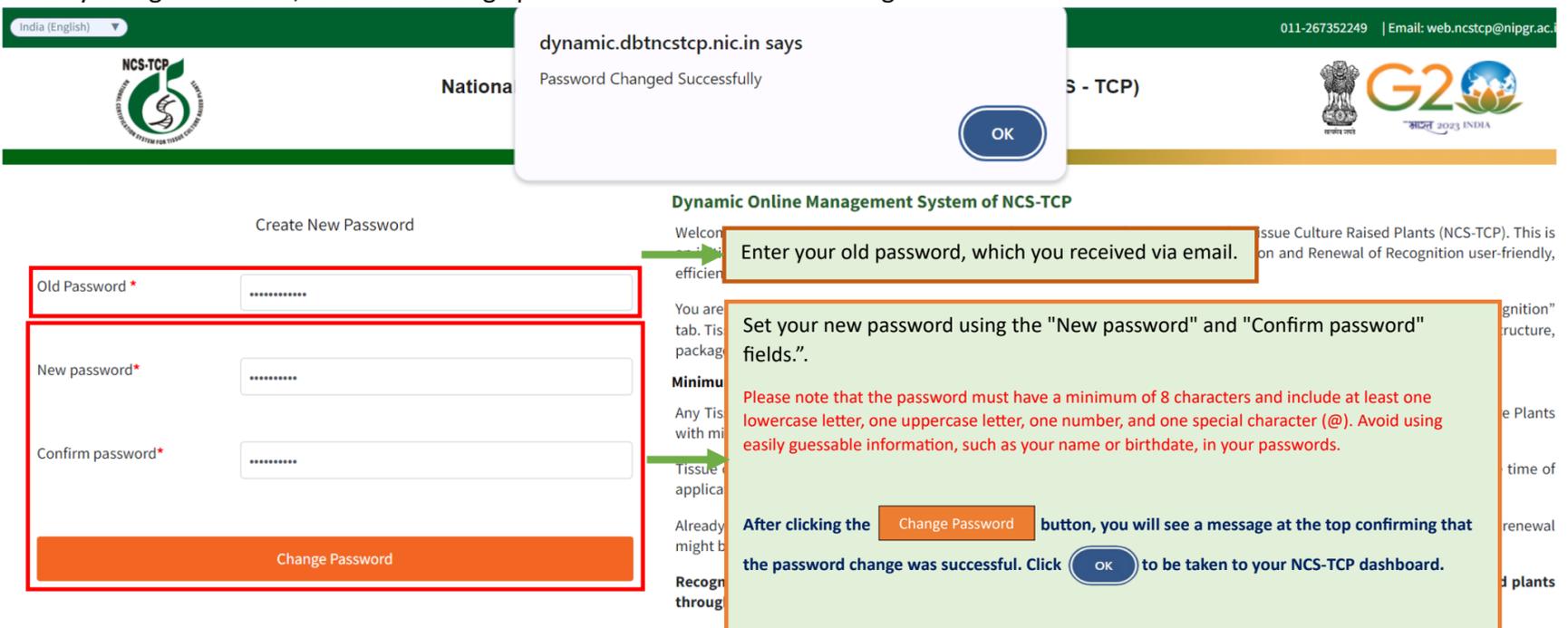
STEP - 4

After paying the registration fee, use your login credentials to log in to your NCS-TCP account.



STEP - 5

When you login first time, it takes to change password screen like below image: ----





Dynamic Online Management System

Welcome Test Pvt. Ltd.

Dashboard

Recognition Applications
 Mother Plant Testing <
 Tissue Culture Testing <
 Hardening Application <
 Grievances
 Monthly Feedback Report <
 Archive History <

>> Intimation For Mother Plant

>> Intimation For TCP

Mother Plant/Stock Culture Testing Applications

Total Mother Plant Application
0

Total Completed Mother Plant Application
0

Total Under Process Mother Plant Application
0

S.No.	Application No.	Plant Species	Submitted By	Submitted To	Submitted On	Current Status
< Previous 1 Next >						

Tissue Culture Raised Plants Testing Applications

Total TCP Application
0

Total Completed TCP Application
0

Total Under Process TCP Application
0

S.No.	Application No.	Plant Species	Submitted By	Submitted To	Submitted On	Current Status
No data to display						
< Previous 1 Next >						

TCPFs Recognition/Renewal Applications

Total Application Applied
1

Total Certificate Issued
0

Total Under Process Application
1

S.No.	Registration No.	TCPF	Location	Sector	Application Status	Application Type	Date
1	TC2024/R010	Test Pvt. Ltd.	Aruna Asaf Ali Marg	Private	Application form Not Submitted	Recognition Application	19/04/2024
< Previous 1 Next >							

Click on your Registration No. to complete your form. This will take you to the Self-Assessment section. To complete this section, you will need the following documents according to P-1.

Hardening Recognition/Renewal Applications

Total Hardening Application
0

Total Certificate Issued
0

Total Under Process Application
0

S.No.	Application No.	Registration No.	Application Type	Hardening Center	TCPF Name	Current Status	Submitted On
No data to display							
< Previous 1 Next >							

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P-1: -- You are required to provide images of the following areas and documents to complete Section D of the Self-Assessment (SAR)

- Washing Room(s).
- Media Preparation Room(s).
- Media Storage Room(s).
- Inoculation Room(s).
- Growth Room(s).
- Transfer/Grading Area.
- Location of Pressure Module/ Air Handling Unit (AHU)/ HVAC System in Media Storage Room(s).
- Location of Pressure Module / Air Handling Unit (AHU)/ HVAC System in Inoculation Room(s).
- Location of Pressure Module / Air Handling Unit (AHU)/ HVAC System in Growth Room(s).
- Double Door Entrance in Primary and Secondary Hardening Area Depicting Plants.
- Layout/drawing of TCPF covering Lab Area (entry, washing, media preparation, storage etc). The layout should also clearly indicate man and material movement, sterile and non-sterile zone, location of pass box, pressure module and emergency exit.
- Layout/drawing of TCPF covering Hardening (primary / secondary) and nursery area. The layout should also clearly indicate double door entry in primary and secondary hardening areas.
- Other Documents
- Covering letter (If any)



- Dashboard
- Recognition Applications
- Mother Plant Testing
- Tissue Culture Testing
- Hardening Application
- Grievances
- Monthly Feedback Report
- Archive History

SELF ASSESSMENT REPORT FOR RECOGNITION / RENEWAL OF RECOGNITION FOR TISSUE CULTURE PRODUCTION FACILITY UNDER NCS-TCP



Complete each section one by one, starting with Section A and proceeding to Section C. Ensure all required information is provided accurately, and upload documents as necessary in Section D.

Section - A

Part-III: Section - A - Mandatory Parameters

S.No.	Particulars	Status	Description (if any)
A1	Availability of following provisions in change area before entering into sterile areas of tissue culture production facility		
	(i) Hand and leg washing facility	Yes	
	(ii) Dress change cubicle	Yes	
	(iii) Air curtain and/or Air shower facility	Yes	
A2	Layout		
	(i) Layout of laboratory building is planned to avoid crisscross movement of men and materials between sterile and non-sterile area	Yes	
A3	Availability of following provisions in change area before entering into sterile areas of tissue culture production facility		
	(i) Emergency exit	Yes	
	(ii) Path marked by fluorescent strip for guiding the emergency exit	Yes	
	(iii) Fire Alarm/ Smoke alarm	Yes	
	(iv) Fire Extinguisher	Yes	
A4	Uninterrupted power supply		
	(i) Uninterrupted power supply arrangement (Indicate the nature of assured supply)	Yes	
A5	Sterilizing garments		
	(i) Do you practice sterilizing the garments for use in clean areas (Please specify)	Yes	
A6	Equipments		
	(i) Availability of functional equipments (Including electronic weighing balance, pH meter, conductivity meter, microwave oven, de ionizer/ distillation unit/RO water facility, autoclave etc.)	Yes	
A7	Maintaining class 100,000 sterility level through pressure module/ AHU/HVAC/any other (in case of any other, please mention the detail of nature of facility and its effectiveness)		
	(i) Media storage room	Yes	
	(ii) Inoculation room	Yes	
	(iii) Incubation/growth room	Yes	
A8	Passbox		
	(i) Availability of pass box and/or other suitable mechanism for transfer of media into media storage room immediate after autoclaving without men entering into the other area? (Pass box should have see through windows and fitted with UV Light)	Yes	
A9	Dedicated transfer/grading area		
	(i) Dedicated growth room/ transfer area	Yes	
A10	Primary Hardening Area Mist chamber/Green house/ Polyhouse		
	(i) Insect-proof greenhouse/polyhouse with double door entry	Yes	
	(ii) Facility to maintain humidity for primary hardening area	Yes	
A11	Secondary hardening Area (Nursery Area)		
	(i) Dedicated double door entry to check insect entry	Yes	
	(ii) Net house(s) covered with appropriate mesh to provide partial shade and without any openings to prevent insect entry	Yes	
A12	Do you get mother plant and Explant material tested for freedom from the known viruses (as listed in NCS-TCP website / SOPs)? If yes, please indicate following:		
	(i) Number of stock culture initiated in last one year	Yes	
	(ii) Number of stock culture tested in last one year	Yes	
	(iii) Number of batches/plants produced from tested stock	Yes	

Next

After clicking "Next," each section will ask for confirmation with **Yes, Save it!** Click on this button to proceed to the next section.

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- Dashboard
- Recognition Applications
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- Hardening Application
- Grievances
- Monthly Feedback Report
- Archive History

A11	Secondary hardening Area (Nursery Area)	Yes	
	(i) Dedicated double door entry to check insect entry	Yes	
	(ii) Net house(s) covered with appropriate material without any openings to prevent insect entry		
A12	Do you get mother plant and Ex known viruses (as listed in NCS- following):		
	(i) Number of stock culture initiated		
	(ii) Number of stock culture tested		
	(iii) Number of batches/plants produced from tested stock	Yes	

[Next](#)

Are you sure you want to save changes and proceed further ?

Yes, Save it!
Cancel

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Dynamic Online Management System Welcome Test Pvt. Ltd.

- Dashboard
- Recognition Applications
- Mother Plant Testing
- Tissue Culture Testing
- Hardening Application
- Grievances
- Monthly Feedback Report
- Archive History

Attachments

Encloures to the Application(Upload scanned images and documents)

- a. Acknowledgement receipt of online transfer towards fee payment.
- b. Labelled and numbered photographs showing Washing Room; Media Preparation Room (s); Media Storage Room (s); Inoculation Room (s); Growth Room(s) and Transfer/Grading Area; Locations of Pressure Module/ Air Handling Unit (AHU)/ HVAC system in Media Storage Room(s), Inoculation Room(s) & Growth Room(s); Double door entrance in Primary and Secondary Hardening Area Hardening Areas depicting plants.
- c. Layout/ Drawing of tissue culture production facility covering lab area (entry, washing, media preparation, storage, inoculation, growth room, grading area etc.), hardening and nursery. The layout should also clearly indicate man and material movement, sterile & non-sterile zone, location of pass box, pressure module, emergency exit and double door in hardening areas.

Documents Name	File Upload (Format: jpg,png,jpeg,pdf) (Max size :2mb)	Remarks
Washing Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Media Preparation Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Media Storage Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Inoculation Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Growth Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Transfer/Grading Area: *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Location of Pressure Module/ Air Handling Unit(AHU)/ HVAC System In Media Storage Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Location of Pressure Module / Air Handling Unit(AHU)/ HVAC System In Inoculation Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Location of Pressure Module / Air Handling Unit(AHU)/ HVAC System In Growth Room(s): *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Double Door Entrance in Primary and Secondary Hardening Area Depicting Plants: *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Layout/drawing of TCPF covering Lab Area (entry, washing, media preparation, storage etc). The layout should also clearly indicate man and material movement , sterile and non-sterile zone, location of pass box, pressure module and emergency exit: *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Layout/drawing of TCPF covering Hardening (primary / secondary) and nursery area. The layout should also clearly indicate double door entry in primary and secondary hardening areas: *	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Other Documents	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>
Covering letter(If any)	<input type="button" value="Choose File"/> No file chosen	<input style="width: 100%; height: 30px;" type="text"/>

This is the final submission of your Self-Assessment Form (SAR Form). After clicking 'Submit,' you will see a prompt to confirm saving the form

Submit

Reset

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Dynamic Online Management System

Welcome Test Pvt. Ltd.

Layout/drawing of TCPF covering Lab Area (entry, washing, media preparation, storage etc). The layout should also clearly indicate man and material movement, sterile and non-sterile zone, location of pass box, pressure module and emergency exit: *

Choose File doc.pdf

Layout/drawing of TCPF covering Hardening should also clearly indicate double door entrance

Other Documents

Submit Reset

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Are you sure you want to save changes ?

This Application will be finally submitted to the department. You won't be able to make any changes in the application.

Yes, Save it! Cancel

After clicking **Yes, Save it!** you will receive a confirmation message indicating that your application has been successfully submitted.

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Welcome Test Pvt. Ltd.

Self Assessment Applications

S.No.	Registration No.	Application Type	TCPF Name	Submission Date	Approval Date	Status	Action
1	TC2024/R010					Pending	Submitted

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Submit OK

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The Application has been submitted Successfully

Your Application has been saved.

OK

After clicking 'OK,' you will be taken to the Recognition Applications section, where you will see your submitted application.

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Self Assessment Applications

S.No.	Registration No.	Application Type	TCPF Name	Submission Date	Approval Date	Status	Action
1	TC2024/R010	Fresh Application	Test Pvt. Ltd.	19/04/2024		Pending	Submitted

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For a detailed view, click on the registration number to see the full application.

Dynamic Online Management System

Welcome Test Pvt. Ltd.

Registration No : TC2024/R010 TCPF Name : Test Pvt. Ltd.

Summary Recognition Form Registration Fee Self Assessment Form

Current Status : SAR Form submitted by TCPF & Pending NMC Approval
Pending On : NMC

History of Events

S.No.	Status	Date
1	Recognition/Renewal form submitted by TCPF & Pending Registration Fee	19/04/2024 08:33:PM
2	Registration fee submitted by TCPF & Pending SAR Form	19/04/2024 08:33:PM
3	SAR Form submitted by TCPF & Pending NMC Approval	19/04/2024 11:08 PM

On clicking you can check your Recognition Form

On clicking you can check your registration fee

On clicking you can check SAR Form All section